

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY APRIL 23, 2012
ANN WHALEN COMMUNITY ROOM
33 KELLOGG AVE., AMHERST, MA

Members of the Amherst Housing Authority met in regular session on Monday April 23, 2012 in the community room of Ann Whalen Apartments, 33 Kellogg Ave. Amherst, MA. The chair, C. Kruger, called the meeting to order at 5:00 p.m.

PRESENT: P. Jessop, C. Kruger, L. Quinn, P. Bobrowski, J. Brooks

ABSENT: None

ALSO PRESENT: D. LeDuc,

AGENDA ADOPTION/CHANGES: Upon motion of P. Jessop, seconded by J. Brooks, it was voted to adopt the agenda. (Unanimous)

ACCOUNTS PAYABLE WARRANT: Upon motion of J. Brooks, seconded by P. Bobrowski, it was voted to approve the following accounts payable check #22968 through check # 23011 dated March 8, 2012 in the amount of \$58,481.90; accounts payable check #22990 voided on March 13, 2012 in the amount of \$75.34; accounts payable check #23012 through check # 23040 dated March 22, 2012 in the amount of \$20,524.36; Main Street check #325 through check # 327 dated March 8, 2012 in the amount of \$483.22; check # 328 through check# 333 dated March 22, 2012 in the amount of \$4,863.09; and payroll payments dated March 15, 2012 in the amount of \$16,838.00; and March 30, 2012 in the amount of \$15,374.25. (Unanimous)

MINUTES APPROVAL: Upon motion of J. Brooks, seconded by P. Bobrowski, it was voted to approve the minutes of the Regular Meeting of March 26, 2012. (4 in favor- 1 abstention)

TENANT CONCERNS: None reported, but a previous concern was discussed regarding security brought up by resident A. Root. It was determined that this would be re-visited in the future.

A comment was also made about the town's free internet cloud, and that there have been some issues with it.

SUNRISE AVENUE PAVING: Upon the motion of P. Jessop, and seconded by P. Bobrowski, it was voted to have the Executive Director send a letter of support to the town for the Town to adopt the road. (Unanimous) Discussion occurred about payment to the town and it was recommended that we hold off payment for the moment, D. LeDuc will contact Guilford to obtain an invoice for payment.

SOFTWARE PURCHASE: Upon the motion of P. Jessop, and seconded by P. Bobrowski, it was voted to authorize the Executive Director to enter into an agreement with HAB, Inc. for new housing authority software.

DIRECTOR'S REPORT: D. LeDuc discussed hiring of the new Staff Accountant, and a change was made in the E.D. report to note that P. Jessop attended only two of the interviews. D. LeDuc updated the board on the 705 Development Project and where it was being held up. D. LeDuc gave an update on the letters that were sent to our Senators, and that she had heard back from Senator Brown's office. The Emergency Preparedness Committee had been formed and was to have its first meeting on 5/1; a new training program is available for staff and commissioners- an email was sent to all advising them of the training availability. The Governor's Commission on Public Housing Reform was to be held on April 26th and a few staff will be attending.

CHAIR'S REPORT: None

OTHER BUSINESS: Upon motion of J. Brooks, seconded by L. Quinn, it was voted to establish the following committees:

Personnel: C. Kruger, P. Jessop

Finance: P. Bobrowski, J. Brooks

Tenant/events: J. Brooks, L. Quinn

(Unanimous)

ADJOURN REGULAR MEETING, TO EXECUTIVE SESSION: Roll Call vote:

CK, yes; P. Jessop, yes; P. Bobrowski, yes; J. Brooks, yes; L. Quinn, yes

Entered Executive Session to discuss potential personnel item. 5:59 p.m.

ADJOURN EXECUTIVE SESSION: Roll Call vote:

CK, yes; P. Jessop, yes; P. Bobrowski, yes; J. Brooks, yes; L. Quinn, yes

ADJOURN: Upon motion of P. Bobrowski, seconded by P. Jessop, it was voted to adjourn until the next regular meeting on Tuesday, May 29, 2012 at 4:30 p.m. in the community room at Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. Meeting adjourned at 6:17 p.m.