

AMHERST HOUSING AUTHORITY
AGENDA REGULAR JUNE MEETING
MONDAY JULY 25, 2016 4:30 P.M.
ANN WHALEN COMMUNITY ROOM, AMHERST, MA

Members of the Amherst Housing Authority met on Monday, July 25, 2016 in the fifth floor community room of Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. Board Chair, Laura Quinn called the meeting to order at 4:32 p.m.

PRESENT: Commissioners: L. Quinn, C. Kruger, S. Jefferson and T. Boutilier (arrived 4:46 pm)

ABSENT: P. Jessop

ALSO PRESENT: D. Turgeon Interim E.D., C. Howard, Asset Manager, J. Hite, C. Rowan, V. O'Connor, A. Root, S. Williams and J. Goldman

AGENDA ADOPTION/CHANGES: Upon motion by C. Kruger, seconded by S. Jefferson, it was voted to approve the agenda as reordered. Unanimous

TENANT CONCERNS: A Root asked when the AHA website will be completed. A. Root addressed his concern to the board regarding changes that are occurring and would like to form a partnership between management and residents.

PROGRAM PARTICIPANT CONCERNS: NONE

TENANT ORGANIZATIONS: NONE

PUBLIC COMMENT: C. Fuller addressed the board with his concerns regarding homeless individuals that come to Amherst only for food. T. Boutilier addressed concern about posting cancelled meetings on doors.

APPROVE FINAL COMPLETION- SUNRISE AVENUE BATHROOM PROJECT: Move to August 29th meeting

REVIEW & APPROVE CHANGE ORDER #1 - ANN WHALEN ELEVATOR PROJECT: Upon motion by C. Kruger, seconded by S. Jefferson, it was voted to approve an increase the Contract with Schindler Elevator amount by \$8,893.75 for removal of spoils out of the casing hole for Ann Whalen Elevator. Unanimous

AUTHORIZE CONTRACT FOR ENGINEERING SERVICES - WATSON FARMS ROAD

& SIDEWALK IMPROVEMENT PROJECT: Move to August 29th meeting; Waiting for 3rd proposal to come in by end of July.

REVIEW & APPROVE CHANGE ORDER #8 - JOHN NUTTING UNIT REHABILITATION: Upon motion by C. Kruger, seconded by T. Boutilier, it was voted to approve change order #8 to install outlet to outside wall for solar panels in unit #34 and move up receptacle in unit #36 with an increased amount of \$477.22 to the original Contract amount of \$626,000.

AUTHORIZE CONTRACT FOR DESIGNER SERVICES - 40 TAMARACK DRIVE

MOISTURE REMEDIATION PROJECT: Upon motion by C. Kruger, seconded by S. Jefferson, it was voted to authorize Contract for Designer Services of Architectural Insights, Palmer MA, for 40 Tamarack Dr. Moisture Remediation Project, not to exceed \$5,600.00. Unanimous

C. Kruger left meeting at 5:30 p.m.

DISCUSS AND SELECT SEARCH CONSULTANT – EXECUTIVE DIRECTOR SEARCH: Upon discussion, the board agreed to invite UMASS-Edward J. Collins Center, Community Paradigm Associates, LLC and Robert Half, to make a presentation no later than August 22nd.

REVIEW OF UNIT VACANCIES

ACCOUNTS PAYABLE WARRANT Upon motion by T. Boutilier, seconded by S. Jefferson, it was voted to approve the accounts payable warrant as presented for June 2016. Unanimous

DIRECTOR'S REPORT: None

CHAIR'S REPORT: None

Other Business- Not Anticipated within 48 hour notice

Adjourn: S. Jefferson left meeting at 6:05 which resulted in not having a quorum. The meeting was adjourned at 6:09 p.m., until the next meeting of August 29, 2016 at 4:30 in the community room of Ann Whalen Apts., 33 Kellogg Ave., Amherst, MA.

*** Materials Included**

May 2016 AP warrant

Unit vacancy report