

**AMHERST HOUSING AUTHORITY  
REGULAR MEETING AGENDA  
MONDAY October 22, 2018 – 3:00 PM  
COMMUNITY ROOM JEAN ELDER BUILDING  
9 CHESTNUT STREET, AMHERST, MA**

1. Agenda Adoption/Changes (v)
2. Watson Farms- Change Order #2 Unit 10 - Accessible unit upgrade- \$2,363.00 (v)
3. Contract Award – Watson Farms #1 Accessible Unit Upgrade (v)
4. Contract Award – Oil-Heat Fuel Delivery & Service Contract (v)
5. HCV Administrative Plan updates and review
  - a. Chapter 1: Overview of the Program and Plan (v)
  - b. Chapter 2: Fair Housing and Equal Opportunity (v)
  - c. Chapter 3: Eligibility (v)
  - d. Chapter 4: Applications, Waiting List, and Tenant Selection (v)
  - e. Chapter 5: Briefings and Voucher Issuance (v)
  - f. Chapter 6: Income and Subsidy Determinations (v)
6. Approval of Minutes:
  - a. September 24, 2018 (v)
  - b. October 1, 2018 (v)
  - c. October 10, 2018- 12PM (v)
  - d. October 10, 2018- 4PM (v)
  - e. October 10, 2018- 5:30PM (v)
7. Tenant Concerns
8. Program Participant Concerns
9. Accounts Payable Warrant: September 2018 (v)
10. Additional votes and discussion regarding Refinancing of 99 Bridge St. & Tamarack Dr.
11. Resolution #2018-03 regarding refinancing of 99 Bridge Street, 40-42 Tamarack Drive, 36-38 Tamarack Drive
  - a. Ratify and confirm Resolution #2018-01 and Resolution #2018-02 (v)
  - b. Authorize the Executive Director and Director of Housing Programs to sign and deliver all required documentation (v)
  - c. Authorize the agency to enter into agreements with Massachusetts Housing Partnership Fund Board and the Commonwealth of Massachusetts (v)
  - d. That the actions, whether taken prior or subsequent are ratified and confirmed (v)

12. Fixed Asset Purchases and August 2018 P&L
13. Authorize the AHA Chair to sign the DHCD Executive Director Salary Calculation Worksheet (v)
14. Executive Director Salary and Contract (v)
15. Review of Unit Vacancies
16. Interim Executive Director's Report
17. Chair's Report
18. Other Business Not Anticipated within 48 Hour Notice
19. Adjourn to next regular monthly meeting (v)

(v) Vote needed